



Envelopes from old Calendars

Materials list:

- Used Calendars
- Scissors
- Glue Stick
- Template (see step 1 below)
- Labels (optional)

Pages from magazines and catalogues can be used depending on sizes required. Calendars are best because the pages are thicker and images are vibrant.



Directions:

1. Create your own template by using an existing envelope. Take the envelope apart. Trace its shape onto a piece of boxboard or use the cover of the calendar as we did in our examples.
2. Determine the best direction to lay the template on the back side of the chosen paper. Trace the outline and cut.
3. Fold the shape into an envelope and use the glue stick to secure it. Labels can be used to place the addresses or names on the front of the new envelope.

Suggestions for use:

- ↪ Computer created greeting cards do not come with their own envelope. Use these envelopes for them.
- ↪ CDs that are purchased in bulk may not come with individual jewel cases, use these envelopes to store and label. It's great when giving the CD as a gift.