



AGENDA

ESSEX-WINDSOR SOLID WASTE AUTHORITY

Essex County Civic and Education Centre
Meeting Room C
Tuesday June 1, 2010
4:30 pm

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1. CALL TO ORDER	
2. DECLARATION OF PECUNIARY INTEREST	
3. DELEGATION	
4. APPROVAL OF MINUTES	
A) <u>EWSWA Board Meeting – May 11, 2010</u>	1-7
5. BUSINESS ARISING FROM THE MINUTES	
6. CORRESPONDENCE	
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9. GENERAL ISSUES

A) For Those In Need National Network – Request for lower tipping fees under the EWSWA Charitable Organization Policy 11-14

B) Regional Landfill Tipping Fee Brackets Report 15-16

10. ANY OTHER BUSINESS

11. SUMMARY OF ACCOUNTS

12. IN-CAMERA AGENDA (Attached separately)

13. BY-LAWS

A) By-Law 06-2010 - Being a By-Law to confirm the proceedings of the Board Essex-Windsor Solid Waste Authority. 17

14. NEXT MEETING – Tuesday, July 6, 2010 at 4:30 pm, Room “C”, Essex County Civic and Education Centre

15. ADJOURNMENT

MINUTES
ESSEX-WINDSOR SOLID WASTE AUTHORITY

**Essex County Civic and Education Centre
Council Chambers
Tuesday May 11, 2010
4:30 pm**

Attendance:

EWSWA: County of Essex – Tom Burton, Robert Schmidt, Nelson Santos and Wayne Hurst (Vice-Chair)

City of Windsor – Percy Hatfield, Jo-Anne Gignac, Alan Halberstadt, Drew Dilkens and Ed Francis Chair

EWSWA Staff: Eli Maodus, Acting General Manager & Manager of Finance and Administration
 Ralph Reiser, Manager of Waste Disposal
 Cameron Wright, Manager of Waste Diversion
 Kate George, Executive Secretary

County of Essex Staff: None Present

City of Windsor Staff: Mark Spizzirri, Financial Planning Administrator
 Mario Sonogo, City Engineer
 Onorio Colucci, Chief Financial Officer and City Treasurer
 Anne Marie Albidone, Environmental Services Contract & Operations Administrator

Solicitors: Pat Milloy, Kavanaugh Milloy
 Christine Riley, Bondy Riley Koski

DRAFT

NOTE: The In-Camera session took place prior to the start of the regular meeting.

12. IN-CAMERA AGENDA (Attached Separately)

Moved by Rob Schmidt
Seconded by Wayne Hurst
THAT the Authority move into In-Camera Committee of the Whole to discuss a personnel issue and a legal matter at 4:32 p.m.

--CARRIED

The Chair excused all those in attendance with the exception of Mr. Maodus, Mr. Reiser and Ms. George, as the item for discussion pertained to a legal matter.

Mr. Maodus and Mr. Reiser were then excused as the next item pertained to a personnel matter

Motions Made In Open Session

Moved by Tom Burton
Seconded by Jo-Anne Gignac
THAT the Board approve the Minutes from April 15, 2010.

--CARRIED

Moved by Nelson Santos
Seconded by Jo-Anne Gignac
THAT the legal matter be handled as instructed by the Board.

--CARRIED

Moved by Tom Burton
Seconded by Rob Schmidt
THAT the direction pertaining to the personnel matter be implemented.

--CARRIED

Moved by Wayne Hurst
Seconded by Tom Burton
THAT the Board move out of In-Camera session at 5:36 PM

--CARRIED

DRAFT

1. CALL TO ORDER

The Chair called the meeting to order at 5:37 PM.

2. DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

3. DELEGATIONS

There were no delegations present at the meeting.

4. APPROVAL OF MINUTES**A) EWSWA Board Meeting – April 15, 2010**

Moved by Nelson Santos

Seconded by Rob Schmidt

THAT the minutes of the EWSWA Board Meeting of April 15, 2010 be adopted.

--CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes

6. CORRESPONDENCE**A) Town of Lakeshore – Council Resolution RE Waste From Outside Essex-Windsor and Request for Information from EWSWA**

Moved by Jo-Anne Gignac

Seconded by Tom Burton

THAT the letters from the Town of Lakeshore be received for information purposes.

--CARRIED

B) Town of Tecumseh Support for Resolution RE Waste from Outside Essex-Windsor

Mr. Burton noted that the Town of Tecumseh withdraws their correspondence from the table.

7. WASTE DISPOSAL ISSUES**A) 2009 Regional Landfill Operations Report (Attached Hereto)**

Moved by Jo-Anne Gignac

Seconded by Nelson Santos

THAT the 2009 Regional Landfill Operations Report be received for information purposes.

--CARRIED

8. WASTE DIVERSION ISSUES

A) 2009 Waste Diversion Report (Attached Hereto)

Mr. Hatfield questioned the seemingly unbalanced numbers for white goods collection between City and County municipalities. He noted in particular the Town of Lakeshore that had 655 items collected versus the City in the same period had only 500.

The Manager of Waste Diversion explained that although there may be more than one reason for the difference, that the most probable answer is that the City of Windsor has a considerable amount of scavenging activity compared with the County municipalities.

Mr. Burton noted that the reason that scavenging activity takes place less often in the County is that most municipalities operate the program on a "call in" basis where residents are advised when to haul their items out to the road for collection. Items are not generally sitting on the curb side indefinitely.

Mr. Halberstadt questioned if the Ministry has set out a target of 50% diversion rate by 2019, what happens to the Authority if those targets are not met, will it affect the Certificate of Approval?

The Manager of Waste Diversion explained that the targets are more of a guideline goal. He has not heard of any municipality experiencing disciplinary action for not achieving their diversion goals.

Mr. Burton noted that the emphasis at this point in time is on producer responsibility. The MOE is more concerned with eliminating the waste from the source at this time.

The Chair noted that other municipalities have better diversion rates due to comprehensive organics programs. There is no funding available at this time and there are no resources internally to pursue this option at this time.

Mr. Halberstadt noted that there are things that the municipalities could do, and those relate to bag limits and commercial recycling. He further noted that the business review is needed in order to examine the possibilities.

Ms. Gignac noted that although the business review is something we all want to see as a priority, there is no time with the current staff situation to spend energy on such a review. The diversion rates and organics collection have all been discussed before by this and previous boards. Increasing these numbers requires a major investment and increased public education.

Moved by Alan Halberstadt
Seconded by Rob Schmidt
THAT the Board direct administration to come up with an estimated timeline of the possibility of when the Business Review can be developed.

--DEFEATED

Moved by Percy Hatfield
Seconded by Jo-Anne Gignac
THAT the 2009 Waste Diversion Report be received for information purposes.

--CARRIED

B) Sale of Recyclable Materials Q1 2010

Moved by Drew Dilkens
Seconded by Alan Halberstadt
THAT the Sale of Recyclable Materials Q1 2010 Report be received for information purposes.

--CARRIED

C) Tecumseh Recycling Cart Program Options

Moved by Jo-Anne Gignac
Seconded by Rob Schmidt
THAT the Tecumseh Recycling Cart Program Options Report be received for information purposes.

--CARRIED

9. **GENERAL ISSUES**

A) Soliciting Ontario Waste

The Acting General Manager and Manager of Finance and Administration provided an update for the Board with regard to one company that has shown interest in establishing itself in the Essex-Windsor area and bringing the waste collected into the Regional Landfill. Discussions have taken place with regard to fees and tonnes and flexibility of the fee brackets used for the high volume waste hauler contract prices. No formal commitment has been made to date, but should some agreement develop the Board will be informed of the options at that time.

Moved by Jo-Anne Gignac
Seconded by Drew Dilkens
THAT the Board receive the verbal report regarding the soliciting of outside waste for information purposes.

--CARRIED

10. ANY OTHER BUSINESS

Mr. Halberstadt expressed concern over the complaints he has been getting with regard to the wait times at the Public Drop Off facility in Windsor. He questioned if the Authority has been getting complaints and whether there was any resolution planned for the long waiting periods.

The Acting General Manager and Manager of Finance and Administration noted that compared to the volume of vehicles that pass through the Public Drop Off Depot the frequency of complaints is relatively small. There are delays at the PDD from time to time especially at peak times, but these can be expected to some degree.

Mr. Burton noted that he himself has been to the PDD to bring waste for disposal and his experience with the staff was pleasant and wait times were negligible. He found the operation to be efficient.

Mr. Hatfield questioned whether there has been an increase in complaints since the \$2 fee has been implemented.

The Acting General Manager and Manager of Finance and Administration noted that there have not been any complaints that came to him, and referred to the Manager of Waste Diversion for input.

The Manager of Waste Diversion noted that the nature of the PDD is one of waiting. He noted that in general people are accepting to the wait times, the worst of which are on Saturdays and Mondays. He assured the Board that the few complaints that come in are usually not related to the new fees.

11. SUMMARY OF ACCOUNTS

There were no accounts to be paid.

13. BY-LAWS

- A) By-Law 05-2010 - Being a By-Law to Confirm the Proceedings of the Board of the Essex-Windsor Solid Waste Authority.

Moved by Percy Hatfield
 Seconded by Wayne Hurst
 THAT By-Law 05-2010 - Being a By-Law to confirm the proceedings of the Board of the Essex-Windsor Solid Waste Authority be given three readings and be adopted this 11th day of May, 2010.

--CARRIED

14. NEXT MEETING

Tuesday, June 1, 2010 at 4:30 pm, Room "C", Essex County Civic and Education Centre

15. ADJOURNMENT

Moved by Wayne Hurst
 Seconded by Percy Hatfield
 THAT the meeting be adjourned at 6:01 PM.

--CARRIED

DRAFT

All of which is respectfully submitted.

**ED FRANCIS
 CHAIR**

**ILIJA MAODUS
 ACTING GENERAL MANAGER AND
 MANAGER OF FINANCE & ADMINISTRATION**

RECEIVED

MAY 17 2010

E.W.S.W.A.



Essex Region Children's Water Festival

May 12, 2010

Mr. Eli Maodus, Manager of Finance/Administration
EWSWA
360 Fairview Ave. W. Suite 211
Essex ON N8M 3G4

To be
held
June 1-4, 2010

Dear Mr. Maodus;

On behalf of the Steering Committee of the Essex Region Children's Water Festival, please allow us to express our sincerest appreciation for the partnership of **EWSWA** with the **Essex Region Children's Water Festival and Environmental Careers Day**. Your support allows us to once again educate over 3200 elementary students and 300 secondary students about the vital importance of water to their lives, their futures and the lives of their communities.

We are proud to recognize **EWSWA** as a valued sponsor for this exciting event and look forward to seeing you and/or your representative at our VIP luncheon on Thursday June 3rd being held onsite at the Canadian Transportation Museum and Heritage Village on the Arner Townline. A formal invitation is enclosed.

Again, a sincere thank you for your support!

Sincerely,

Danielle Stuebing
Chair, Steering Committee

Susan Rideout
Festival Coordinator

MAYOR – MAIRE
GARY McNAMARA

DEPUTY MAYOR – SOUS MAIRE
TOM BURTON

COUNCILLORS - CONSEILLERS
JOE BACHETTI
MARCEL BLAIS
GUY DORION
JOIE REYNER
RITA OSSINGTON

THE CORPORATION OF THE



TOWN OF TECUMSEH STAFF SERVICES / CLERK'S DEPARTMENT

DIRECTOR OF STAFF SERVICES/CLERK
LAURA MOY – Ext #116
lmoy@tecumseh.ca

DEPUTY CLERK
SUSAN MAZZEI – Ext # 117
smazzei@tecumseh.ca

917 LESPERANCE ROAD
TECUMSEH, ONTARIO • N8N 1W8

PHONE: 519-735-2184
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May 19, 2010

The Corporation of the Town of Lakeshore
419 Notre Dame Street
Belle River, ON N0R1A0

Attn: Mary Masse, Clerk

Dear Ms. Masse:

Re: Waste from Ontario Municipalities

Further to our letter of April 15, 2010 (copy enclosed) with respect to Tecumseh Council's disposition of the March 23, 2010 resolution of the Town of Lakeshore on opposition to allowing refuse from outside the geographic area of the County of Essex to be landfilled at the Essex-Windsor-Regional Landfill, please note the correction to the resolution of Tecumseh Council.

Tecumseh Council resolved (RCM-121/10) to receive the resolution of the Town of Lakeshore dated March 23, 2010 respecting opposition to allowing refuse from outside the geographic area of the County of Essex to be landfilled at the Essex-Windsor Regional Landfill.

Please accept our apologies for any confusion this matter may have caused.

Yours very truly,
TOWN OF TECUMSEH


Laura Moy, A.M.C.T.
Director Staff Services/Clerk

LM/sk

Cc: Mr. Eli Maodus, Acting General Manager, Essex Windsor Solid Waste Authority ✓

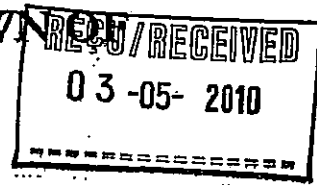
RECEIVED

MAY 21 2010

E.W.S.W.A.



CORPORATION OF THE TOWN
KINGSVILLE



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305 FAX: (519) 733-8108

April 28, 2010

The Corporation of the
Town of Lakeshore
419 Notre Dame
BELLE RIVER, Ontario
NOR 1A0

Attention: Mary Masse, A.M.C.T., Clerk

RE: Waste from Ontario Municipalities

The Kingsville Council passed the following resolution at their April 12, 2010 Council Meeting for endorsement of the Town of Lakeshore resolution:

390-2010 Moved by B. Stevenson, seconded by C. Lewis Council to support Town of Lakeshore resolution passed March 23, 2010 re: opposition to allowing refuse from outside the geographic area of the County of Essex to be landfilled at the Essex-Windsor Regional Landfill.

CARRIED

Regards,

Scott Brown

Scott Brown, A.M.C.T.
Deputy Clerk

Essex-Windsor Solid Waste Authority

REPORT

May 26, 2010

file: EW – Tipping Fees

TO: The Chair and Board of the Essex-Windsor Solid Waste Authority

FROM: Eli Maodus, Manager of Finance and Administration &
Acting General Manager

MEETING DATE: June 1, 2010

RE: **FOR THOSE IN NEED NATIONAL NETWORK**

PURPOSE

To recommend that For Those In Need National Network (FTINNN) be granted reduced tipping fee rates under the Authority's "Subsidized Disposal of Waste from Charitable Organizations" policy no. EW-012.

BACKGROUND

FTINNN has requested a reduced tipping fee for refuse delivered under Authority Policy EW-012. A copy of their letter and the Authority's policy is attached to this report.

DISCUSSION

FTINNN is a registered not-for-profit charity that provides free clothing to those in need in the community. FTINNN has approximately 20 bin locations in the Essex-Windsor area where people can donate their unwanted clothing. Unfortunately, items are left in or near the bins which are considered general refuse requiring disposal. FTINNN distributes the good clothing for no charge at 2 Windsor locations.

Other charitable organizations who currently qualify under the Authority's EW-012 policy are:

St. Vincent de Paul
Salvation Army
Canadian Diabetes Association
Bibles for Mission Thrift Store

Habitat for Humanity
Ontario Federation of Cerebral Palsy
Et Cetera Thrift Shoppe (Mennonite Central Committee)
Community Living Ontario

For Those In Need National Network complies with the Authority Policy EW-012.

RECOMMENDATION

That For Those In Need National Network be granted subsidized disposal status as a charitable organization under EWSWA policy no. EW-012.

SUBMITTED BY



Eli Maodus
Manager of Finance and Administration &
Acting General Manager

Encl:

For Those In Need National Network

146 Hamilton Road

London, Ontario

N6B 1N5

Essex-Windsor Solid Waste Authority

360 Fairview Avenue West Suite 211

Essex, Ontario

N8M 3G4

April 13, 2010

Attention: Manager, Finance & Administration

For Those In Need National Network / Community Clothing Centre is a registered non profit charity that provides free clothing to those in need in the community. The trucks regularly pick up donations at the clothing donation bins in Windsor-Essex. Although most of the donations we can reuse and distribute to those in need from our 2 free clothing centres in Windsor, there are items left at the donation bins that we can not give to clients as they are beyond repair or not safe. For health or safety reasons these items must be disposed of. The locations of the Windsor centres are 3735 King Street West and 6955 Cartelon Drive.

↳ Sandwich Teen Action Group

For Those In Need National Network / Community Clothing Centre as a registered charitable organization in the Windsor area is requesting to be considered for subsidized disposal of waste from the Essex-Windsor Solid Waste Authority.

*unemployed
help centre*

Thank you for your consideration

Wendi Redman

Executive Director

For Those In Need National Network

Community Clothing Centre

w.redman@communityclothingcentre.org

519-808-9903 Fax: 519-457-7909

**THE ESSEX WINDSOR SOLID WASTE AUTHORITY
POLICIES MANUAL**

SUBJECT: Guidelines for Subsidized Disposal of Waste from Charitable Organizations		POLICY NO: EW - 012
		EFFECTIVE DATE: January 11, 2006
		REPLACES ISSUE OF: September 19, 2001, January 1, 2005
PREPARED BY: Authority Staff	APPROVED BY: EWSWA January 11, 2006	PAGE 1 OF 2

1.0 Purpose

To establish guidelines when considering requests for the subsidized disposal of waste from charitable organizations.

2.0 Scope

.1 Applies to all requests for the subsidized disposal of waste from charitable organizations in Essex-Windsor.

3.0 Responsibilities

.1 The General Manager is responsible to ensure the provisions of this policy are implemented and adhered to.

4.0 Policies

.1 The organization must be a registered charitable organization as defined by the Canada Revenue Agency.

.2 A copy of the organization's charitable designation should be provided with their request for subsidized disposal.

.3 The activities of the charitable organization must support the Mission Statement and Goals and Objectives of the Essex-Windsor Solid Waste Authority, in that they provide services that result in the reduction, reuse or recycling of waste.

Essex-Windsor Solid Waste Authority

REPORT

May 26, 2010

file: GE -- Tipping Fees

TO: The Chair and Board of the Essex-Windsor Solid Waste Authority

FROM: Eli Maodus, Manager of Finance and Administration & Acting General Manager

MEETING DATE: June 1, 2010

RE: PROPOSED CHANGE TO REGIONAL LANDFILL TIPPING FEE BRACKETS

PURPOSE

The purpose of this report is to propose a change to the tipping fees brackets applicable to refuse delivered directly to the Regional Landfill by industrial/commercial/institutional (ICI) customers.

BACKGROUND

The current and proposed tipping fee brackets for ICI refuse delivered directly to the Regional Landfill are as follows:

CURRENT BRACKETS

<u>TIP FEE</u>	<u>TONNAGE LEVEL</u>
\$55/TONNE	1 - 5,000 TONNES
\$46	5,001 TONNES
\$41	10,001 TONNES
\$36	20,001 TONNES
\$32	30,001 TONNES
\$28	40,001 TONNES

PROPOSED BRACKETS

<u>TIP FEE</u>	<u>TONNAGE LEVEL</u>
\$55/TONNE	1 - 1,000 TONNES
\$46	1,001 TONNES
\$45	2,001 TONNES
\$44	3,001 TONNES
\$43	4,001 TONNES
\$42	5,001 TONNES
\$41	10,001 TONNES
\$36	20,001 TONNES
\$32	30,001 TONNES
\$28	40,001 TONNES

DISCUSSION

In an effort to increase tipping fee revenue Authority administration is suggesting lowering the tonnage level that a customer is eligible to receive a \$46/tonne rate from the current 5,001 tonne level to a 1,001 tonne level. The intent is to attract customers who do not have 5,001 tonnes of refuse annually but do have more than 1,000 tonnes. If the Authority is successful in attracting one such customer there would be a \$46,000 gain. If the Authority was to be successful in attracting two such customers, or one customer with 2,001 tonnes. there would be a gain of \$90,000 - \$92,000 on an annual basis.

The Authority currently has one customer in the 1,000 – 5,000 bracket and that one customer is forecasted to deliver approximately 3,000 tonnes during 2010.

RECOMMENDATION

THAT the Board permit administration to implement the proposed tipping fee bracket changes in accordance with the chart contained within the body of this report.

SUBMITTED BY

Eli Maodus
Manager of Finance and Administration &
Acting General Manager

Encl: None

ESSEX-WINDSOR SOLID WASTE AUTHORITY

BY-LAW NUMBER 06-2010

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
THE MEETING OF THE BOARD OF THE ESSEX-WINDSOR
SOLID WASTE AUTHORITY.**

WHEREAS by Agreement dated 18 May 1994, made between the Corporation of the County of Essex and the Corporation of the City of Windsor, the Essex-Windsor Solid Waste Authority (The Authority) was created as a joint board of management pursuant to Sections 207.5 and 209.19 of the *Municipal Act, RSO 1990, Chapter M.45* and;

WHEREAS Subsection 5.(3) of the Municipal Act, RSO 2001, Chapter 25, provides that the powers of a municipality shall be exercised by By-Law and;

WHEREAS Section 1 of the Municipal Act RSO 1990, Chapter M 46 defines a municipality as including a board, commission or other local authority exercising any power with respect to municipal affairs or purposes and;

WHEREAS it is deemed expedient that the proceedings of the Authority at this meeting be confirmed and adopted by By-Law

NOW THEREFORE the members of he Authority enact as follows:

1. The action of the members of the Authority in respect to each recommendation contained in the Report/Reports of the Committees and each motion and resolution passed and other action taken by the members of the Authority at this meeting is hereby adopted and confirmed as if all such proceedings were expressly set out in this by-law.
2. The Chair and the proper officials of the Authority are hereby authorized and directed to do all things necessary to give effect to the action of the members of the Authority referred to in the preceding section hereof.
3. The Chair and the General Manager of the Authority are authorized and directed to execute all documents necessary in that behalf.

ESSEX-WINDSOR SOLID WASTE AUTHORITY

**ED FRANCIS
CHAIR**

**ILIJA MAODUS
ACTING GENERAL MANAGER &
MANAGER OF FINANCE AND ADMINISTRATION**

**READ A FIRST, SECOND AND THIRD TIME, ENACTED AND
PASSED THIS 1ST DAY OF JUNE, 2010.**

/kg