

Consequences - A hardcopy delivered to each residence has a higher impact than relying on the public accessing the Authority's website for information. Not all residents have internet access. Each municipality could produce its own calendar but the cost would be higher due to a higher per unit production cost and no means by which to receive funding as the Authority does.

G. Windsor Public Drop-Off Depot And Kingsville Public Drop-Off Depot – Reduction in Site Hours – Potential Savings Not Quantifiable

It is uncertain if savings would be realized since tipping fee revenue may or may not be lost in its entirety.

These depots serve homeowners/residents and small businesses who deliver waste as well as non-waste materials such as recyclables, metal, tires, electronics, leaves, grass and other organic yard waste. Fees are assessed for refuse while items of a recyclable or reusable nature are accepted at no charge.

The Windsor facility is open Monday – Saturday with reduced Saturday hours during winter. The Kingsville facility is open Monday – Friday with reduced Saturday hours all year. As a matter of history, for 2009, 2010 and 2011 during the months of April and May, the Windsor facility closed at 7pm as opposed to the regular 5pm closing time. These hours were reduced back to the 5pm closing time effective 2012.

Consequences – If the facility is closed the customer may or may not attend the next day. Customers finding the facility closed may not return next time. They may start frequenting a private waste facility. Alternatively, material may be left at the gate or disposed of illegally.

H. Regional Landfill, Windsor Transfer Station, Kingsville Transfer Station – Reduction In Site Hours – Potential Net Expenditure Reduction – Unable to quantify until the five items under 'consequences' section below are examined

These facilities are open Monday – Friday with reduced Saturday hours. The facilities must be open in order to coincide with the delivery of residential waste from Windsor and the 7 County municipalities as well as from industrial/commercial customers.

Consequences - While a potential exists for possible cost savings by reducing operational hours any reduction in service levels would require the following considerations:

1. Review/renegotiate existing private sector service contracts
2. Implement contractual changes to the existing CUPE contract
3. Review/modify existing municipal waste collection contracts
4. Address potential for lost revenues
5. Address potential for increase in illegal dumping

I. Salaries And Wages – Potential Net Expenditure Reduction - \$0

2018 Budget – Salaries & Wages \$2,001,850 + Payroll Expenses & Benefits \$657,100 = \$2,658,950 or 11% of the \$23.9M Operating Budget

The Authority employs 7 non-union staff, 19 union staff, 2 part-time union staff and 9 students (during the summer). Union staff are technically employees of the County of Essex and are represented by CUPE as their bargaining agent. The collective agreement states that no permanent full-time employee shall be laid off as a result of contracting out work. This language may be similar to language found within some City of Windsor collective agreements.

The 2011 Business Review stated that “Staffing levels and wage/salary expenses are consistent with similar municipalities.” Staffing levels have remained unchanged for the past 6 years.

The Windsor Public Drop-Off Depot and Transfer Station are staffed by City of Windsor employed CUPE personnel. These wage costs are included in the Authority’s budget. Additionally, the Authority budget includes supervisory and administrative salaries and wages related to Windsor’s residential blue box recycling collection. These salary and wage costs are in addition to those noted above.

J. Staff Workshops/Seminars/Conferences - Potential Expenditure Reduction \$5,500

Authority staff attend Workshops, Seminars and Conferences in order to keep abreast of developments in the 4Rs (Reduce/Reuse/Recycle/Recovery) and landfilling.

Consequences – An individual’s knowledge base may not be enhanced.

K. Board Member Conferences - Potential Expenditure Reduction \$5,000

Included in the budget for committee expenditures is \$5,000 for Authority Board members to attend Conferences in order to keep abreast of developments in the 4Rs (Reduce/Reuse/Recycle/Recovery) and landfilling.

Consequences – An individual’s knowledge base may not be enhanced.

L. Household Chemical Waste Potential Expenditure Reduction \$144,500

Included in the budget are disposal fees for what is known as Phase 2 and Phase 3 Household Chemical Waste Material. These types of materials include fluorescent bulbs, rechargeable batteries, pharmaceuticals, adhesives, flammables, fertilizers and corrosive and toxic items. Ministry of Environment and Stewardship funding to cover the cost of disposal for these materials ended in 2016 and before. This has resulted in the full cost of disposal for these materials to be a municipal responsibility. The Authority is not mandated by legislation to manage this material from residents. That being said, although it is technically possible for the Authority to opt out of providing this service it is not advisable from the environmental stewardship role that municipalities should be assuming. It is not administrations recommendation to discontinue receipt and proper disposal of Phase 2 and Phase 3 Household Chemical Waste.

Consequences – If residents are not provided with an accessible facility to dispose of the aforementioned material there will be environmental impacts due to the improper disposal of the materials which will most likely end up in the Essex- Windsor Regional Landfill.

**Essex-Windsor Solid Waste Authority
Schedule of Fees**

Rate Type - Municipal	2018 Rate	2017 Rate	Unit of Measure	Description
Municipally Delivered Refuse - Total Waste Management Fee	\$36.44	\$36.44	Per Tonne	
Water & Waste Water Treatment Plant Residue	\$59.00	\$59.00	Per Tonne	
Municipally Delivered Pallets	See Organics	See Organics	Per Tonne	
Municipally Delivered Street Sweepings	\$10.00	\$10.00	Per Tonne	
Municipally Delivered Organics	\$39.00	\$39.00	Per Tonne	
Non-Residentially Collected Refuse	\$30.00	\$30.00	Per Tonne	Re: Construction and Demolition
Rate Type - Residential	2018 Rate	2017 Rate	Unit of Measure	Description
Refuse - Residentially Delivered	4 Loads at \$5	4 Loads at \$5	Kilograms	If weight is 100kg or less.
Refuse - Residentially Delivered - After \$5 Loads Exhausted (See also minimum charge below)	\$105.00	\$105.00	Per Tonne	
Refuse - Residentially Delivered - Minimum Fee (Applies after \$5 loads are exhausted)	\$10.00	\$10.00	Minimum Flat Fee	If load is less than 100 kg and \$5 loads exhausted.
Organics - Residentially Delivered Leaves, Tree Trimmings, Brush, Other	No Charge	No Charge	Per Load	
Organics - Residentially Delivered Grass	\$3 Per Bag \$15 Per Truck or Trailer	\$3 Per Bag \$15 Per Truck or Trailer	Each	
Other - Tires - Passenger (1st 8 tires are free)	\$3.00	\$3.00	Per Tire	
Other - Tires - Light Truck (1st 8 tires are free)	\$4.50	\$4.50	Per Tire	
Other - Tires - Medium Truck (1st 8 tires are free)	\$15.00	\$15.00	Per Tire	
Other - Tires - Farm Tractor (1st 8 tires are free)	\$35.00	\$35.00	Per Tire	
Other - Residential Pallets	\$46.00	\$46.00	Per Tonne	
Other Refrigerants	\$17.00	\$15.00	Per Unit	
Other - Railway Ties	\$105.00	\$105.00	Per Tonne	
Other - White Goods	No Charge	No Charge	Per Unit	
Other - Recyclables	No Charge	No Charge	Per Load	
Other - Household Chemical Waste	No Charge	No Charge	Per Load	

**Essex-Windsor Solid Waste Authority
Schedule of Fees**

Rate Type - Industrial / Commercial/ Institutional (ICI)	2018 Rate	2017 Rate	Unit of Measure	Description
Refuse - ICI Refuse Delivered to the Regional Landfill	\$59.00	\$59.00	Per Tonne	Gate Rate
Refuse - ICI Refuse Delivered Under Contract to the Regional Landfill	\$49.00	\$49.00	Per Tonne	1,001 Tonnes and Over (Put or Pay)
Refuse - ICI Refuse Delivered Under Contract to the Regional Landfill	\$48.00	\$48.00	Per Tonne	2,001 Tonnes and Over (Put or Pay)
Refuse - ICI Refuse Delivered Under Contract to the Regional Landfill	\$47.00	\$47.00	Per Tonne	3,001 Tonnes and Over (Put or Pay)
Refuse - ICI Refuse Delivered Under Contract to the Regional Landfill	\$46.00	\$46.00	Per Tonne	4,001 Tonnes and Over (Put or Pay)
Refuse - ICI Refuse Delivered Under Contract to the Regional Landfill	\$45.00	\$45.00	Per Tonne	5,001 Tonnes and Over (Put or Pay)
Refuse - ICI Refuse Delivered Under Contract to the Regional Landfill	\$44.00	\$44.00	Per Tonne	10,001 Tonnes and Over (Put or Pay)
Refuse - ICI Refuse Delivered Under Contract to the Regional Landfill	\$39.00	\$39.00	Per Tonne	20,001 Tonnes and Over (Put or Pay)
Refuse - ICI Refuse Delivered Under Contract to the Regional Landfill	\$35.00	\$35.00	Per Tonne	30,001 Tonnes and Over (Put or Pay)
Refuse - ICI Refuse Delivered Under Contract to the Regional Landfill	\$31.00	\$31.00	Per Tonne	35,001 Tonnes and Over (Put or Pay)
Refuse - ICI Refuse Delivered to Transfer Stations	\$64.00	\$64.00	Per Tonne	Gate Rate
Refuse - ICI Delivered Refuse	\$6.40	\$6.40	Minimum Fee	Minimum Fee
Organics - ICI Organics Delivered to Transfer Stations or Regional Landfill	\$46.00	\$46.00	Per Tonne	
Organics - ICI Delivered Organics	\$4.60	\$4.60	Minimum Fee	Minimum Fee
Other - Asbestos	\$105.00	\$105.00	Per Tonne	+ \$100 Per Load Flat Fee
Other - Dig Out Fee	\$50.00	\$50.00	Per Dig Out	
Other - Contaminated Soil to be Landfilled	\$30.00	\$30.00	Per Tonne	
Other - Greenhouse Vines and/or Growing Medium to be Landfilled	\$32.00	\$31.00	Per Tonne	
Other - ICI Pallets Delivered to Transfer Station #2 and Regional Landfill	\$46.00	\$46.00	Per Tonne	
Other - Refrigerants	\$17.00	\$15.00	Per Unit	
Other - Weigh Ticket	\$6.00	\$6.00	Per Ticket	
Other - Railway Ties	\$105.00	\$105.00	Per Tonne	
Other - White Goods Without Refrigerants	No Charge	No Charge	Per Unit	
Other - Recyclables	No Charge	No Charge	Per Load	
Approved Charities - Loads Delivered to Transfer Stations	\$14.00	\$14.00	Per Tonne	
Approved Charities - Loads Delivered to Transfer Stations - Minimum Fee	\$5.00	\$5.00	Minimum Fee	Minimum Fee
Approved Charities - Loads Delivered to Regional Landfill	\$0.00	\$0.00	Per Tonne	



Essex-Windsor Solid Waste Authority Administrative Report

November 2, 2017

To: The Chair and Board of the Essex-Windsor Solid Waste Authority

From: Ilija Maodus, General Manager

Meeting Date: Tuesday, November 07, 2017

Subject: Summary of Legal Accounts

1. Bondy Riley Koski **\$1062.26**

Regarding: General Legal Matters
Invoice 15634
Billing Period January - October 2017
Invoice Date October 31, 2017

2. Bondy Riley Koski **\$2049.54**

Regarding: Landfill # 3
Invoice 15638
Billing Period June - October 2017
Invoice Date October 31, 2017

3. Bondy Riley Koski **\$320.36**

Regarding: Landfill # 2
Invoice 15635
Billing Period July – October 2017
Invoice Date October 31, 2017

Recommendation

That the Board authorize the payment of the legal accounts as summarized.

Submitted By

Ilija Maodus, General Manager

Essex-Windsor Solid Waste Authority

By-Law Number 5-2017

Being A By-Law To Confirm The Proceedings Of The Meeting Of The Board Of The Essex-Windsor Solid Waste Authority.

Whereas by Agreement dated 18 May 1994, made between the Corporation of the County of Essex and the Corporation of the City of Windsor, the Essex-Windsor Solid Waste Authority (The Authority) was created as a joint board of management pursuant to Sections 207.5 and 209.19 of the *Municipal Act, RSO 1990, Chapter M.45* and;

Whereas Subsection 5.(3) of the Municipal Act, RSO 2001, Chapter 25, provides that the powers of a municipality shall be exercised by By-Law and;

Whereas Section 1 of the Municipal Act RSO 1990, Chapter M 46 defines a municipality as including a board, commission or other local authority exercising any power with respect to municipal affairs or purposes and;

Whereas it is deemed expedient that the proceedings of the Authority at this meeting be confirmed and adopted by By-Law

Now Therefore the members of the Authority enact as follows:

- 1) The action of the members of the Authority in respect to each recommendation contained in the Report/Reports of the Committees and each motion and resolution passed and other action taken by the members of the Authority at this meeting is hereby adopted and confirmed as if all such proceedings were expressly set out in this by-law.
- 2) The Chair and the proper officials of the Authority are hereby authorized and directed to do all things necessary to give effect to the action of the members of the Authority referred to in the preceding section hereof.
- 3) The Chair and the General Manager of the Authority are authorized and directed to execute all documents necessary in that behalf.

Chair

**Ilija Maodus
General Manager**

**Read a First, Second and Third Time, Enacted and Passed This 7th
Day of November, 2017.**