



Essex-Windsor Solid Waste Authority Regular Board Meeting Agenda

Meeting Date: Wednesday, September 12, 2018
Time: In-Camera Session 4:15 PM PLEASE NOTE
Regular Session 4:30 PM
Location: Essex County Civic & Education Centre – Room C
360 Fairview Avenue West, Essex Ontario

List of Business

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1. **Call To Order**
 2. **Declaration of Pecuniary Interest**
 3. **Approval of the Minutes**
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 4. **Delegations**
There are no delegations.
 5. **Correspondence**
There are no items for discussion.
 6. **Finance and Administration**
 - A) January–June 2018 Financial Review 9 - 12
 - B) Legal Invoices for payment approval 13
 7. **Waste Disposal**
 - A) Contract Extension – Heavy Equipment Operators - 1869096 Ont Ltd (doing business as Canadian Transfer) 14 - 15
 - B) Tender Award – Cleaning and Flushing of Landfill Leachate Systems – Hurricane SMS Inc. 16 - 17

8. Waste Diversion

- A) Request for Proposal for a Fibre Optical Sorting System – Report to be available day of meeting

9. Any Other Items

10. By-Laws

- A) By-Law 09-2018 – Being a By-Law to Confirm the Proceedings of the Meeting of the Board of the Essex-Windsor Solid Waste Authority

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11. Tentative Future Meeting Dates for 2018

Tuesday October 2, 2018
Tuesday November 6, 2018
Tuesday December 4, 2018

In 2014 at the time of the previous municipal election there was Board meeting on November 24, 2014.

12. Adjournment



Essex-Windsor Solid Waste Authority Regular Board Meeting Minutes

Meeting Date: Wednesday, July 11, 2018
Time: 4:30PM
Location: Essex County Civic and Education Centre – 360 Fairview Avenue
West Essex – Meeting Room C

Attendance:

Board Members:	Bill Marra	City of Windsor (4:45 PM)
Vice-Chair	Hilda MacDonald	County of Essex
	Fred Francis	City of Windsor
Chair	Ed Sleiman	City of Windsor
	Chris Holt	City of Windsor
	Ron McDermott	County of Essex
	Tom Bain	County of Essex (5:05 PM)
	Rino Bortolin	City of Windsor
EWSWA Staff:	Eli Maodus	General Manager
	Michelle Bishop	Manager of Finance & Administration
	Kelly Cartier	Executive Secretary
	Catharine Copot-Nepszy	Manager of Waste Diversion
	Tom Marentette	Manager of Waste Disposal
County of Essex Staff:	Mary Birch	Director of Council Services / Clerk
City of Windsor Staff:	Anne Marie Albidone	Manager of Environmental Services
	Tony Ardovini	City Administration
Absent:	Drew Dilkens	(Ex-Officio) City of Windsor

1. Call to Order

The Chair called the meeting to order at 4:32 PM.

2. Declaration of Pecuniary Interest

The Chair called for any declarations of pecuniary interest and none were noted. He further expressed that should a conflict of a pecuniary nature or other arise at any time during the course of the meeting that it would be noted at that time.

3. Approval of the Minutes

A) May 1, 2018 Regular Meeting Minutes

Moved By Ron

Seconded By ken

THAT the Minutes from the Essex-Windsor Solid Waste Authority regular meeting, dated May 1, 2018 be approved and adopted as amended to correct the dollar figure on page 3 of the minutes in the 2nd paragraph. The figure should read \$4,568,555.

**-Carried Unanimously
35-2018**

4. Delegations

There are no delegations.

5. Correspondence

There are no items for discussion

6. Finance and Administration

A) 2018/2019 EWSWA Insurance

The Manager of Finance and Administration outlined the Authority's insurance requirements and the cost for coverage. The current insurance policy is dated June 1 to May 31 and is held by AON Reed Stenhouse Inc. (AON), who is the Authority's broker.

The Manager of Finance and Administration noted that in total the Authority has approximately \$22 M of insured assets including the recycling facilities and Regional Landfill heavy equipment. She explained that there was an overall premium increase of \$46,000 or 20% for this year's renewal from \$229,751 to \$275,640. The increase is due solely to the recycling industry as a whole and not something caused by the Authority's actions. The insurer deems recycling operations as a whole to be of a greater risk due to claims made throughout the province.

The Manager of Finance and Administration explained that the Authority's last claim was made in 2005 for the fire at the recycling facility. She further explained that the Authority has not made claims of any nature in over 3 years. She noted the Property and Equipment line on the table on page 11 of the agenda package shows the

2017/2018 premium to be just under \$103,000 and is increasing to just under \$140,000 for 2018/2019. She further noted the Property deductible increased from \$5,000 in 2017/2018 to \$25,000 in 2018/2019.

The Manager of Finance and Administration budgeted a \$20,000 increase in the 2018 budget for insurance however, the increase is \$46,000 and therefore there is a \$26,000 unfavourable variance.

The Manager of Finance and Administration provided additional information regarding the insurance process. She indicated that AON did seek additional quotes from over 15 different insurers however, only Sovereign General Insurance is able and willing to provide the Authority with the level of insurance required.

Mr. Antaya questioned if the insurer explained why the deductible increased so significantly.

The Manager of Finance and Administration explained the increase is strictly based on the risk that the insurer is willing to accept. The Authority owns large equipment that carries a large value (regional landfill compactors) as they tend to have claims. At this point there were not any insurance companies willing to accept the Authority's risk.

The Chair questioned what the largest claim the Authority has ever had.

The Manager of Finance and Administration noted it was a fire at the Recycling Centre in 2005.

The General Manager further explained that the insurer paid less than \$1M. He noted that this claim was made to a different carrier and it is no longer held against the Authority. He further noted that the claim included structural damage due to the fire.

The Chair then questioned which automobiles the Authority possesses.

The Manager of Finance and Administration explained that the Authority has a fleet of vehicles that includes a water truck, dump truck for use at the Regional Landfill, as well as multiple pickup trucks and a cube van.

Moved By Ken Antaya

Seconded By Rino Bortolin

THAT the Board receive the report 2018/2019 EWSWA Insurance as information.

**-Carried Unanimously
36-2018**

B) Legal Invoice

Moved By Fred Francis

Seconded By Rino Bortolin

THAT the Board authorize the payment of the legal accounts as summarized.

**Carried Unanimously
37-2018**

7. Waste Disposal**A) Removal and Replacement of Truck Weigh Scales (2) Tender Award**

The Manager of Waste Disposal explained that the Authority received tender submissions for the Removal and Replacement of Truck Weigh Scales at the Regional Landfill in Essex and the Material Recovery Facility in Windsor. Two companies' submitted bids, Mettler Toledo Inc. submitted pricing for analog and digital systems and Active Scale Manufacturing Inc. submitted pricing for an analog system. Administration's recommendation is to award the tender to Mettler Toledo Inc. at a cost of \$227,887.00 exclusive of HST for digital scale systems at both locations.

The Manager of Waste Disposal noted that the tender was listed in the Windsor Star, and on the Merx, Biddingo and EWSWA websites. He further noted that after Administration's review Active Scale Manufacturing Inc. had submitted lower analog pricing however their response time was listed as 4 hours which was double than that of Mettler Toledo. The Authority contacted several companies, both private and public, to discuss different customer responses. Mettler and Active received very good comments from their past customers with the difference being that Active Scale Manufacturing serviced their scales in the Greater Toronto area within one to two hours which would not be possible in Essex County. Mettler Toledo Inc. already services all existing Authority scales and their response time is excellent.

Administration also made inquiries regarding the digital scale option and the analogue system and found that the digital option had advantages over an analog system.

The Manger of Waste Disposal explained that the cost to replace the scales has been included in the Authority's 2018 budget. He further explained the difference between the budgeted cost and actual tender price is approximately \$22,000 which will be funded by the Equipment Replacement Reserve.

Mr. Holt stated the recommendation is to go with the digital option and questioned what software differences there would be that would not be required with the analogue option.

The Manager of Waste Disposal explained that there are more connections with an analogue system and that a lot of the issues that arise seem to be related to the connection points. He further explained that with a digital scale there will not be as many connection issues.

Mr. Antaya noted that the low bid was not chosen due to the forecasted response time.

The Manager of Waste Disposal explained that Mettler Toledo Inc. has a local presence to be able to respond quickly to issues as they arise whereas Active Scale Manufacturing Inc. does not.

Mr. McDermott questioned the higher price of the scale in Windsor and noted that he would have expected with all of the commercial vehicles that deliver refuse to the Regional Landfill that this scale would be larger and more expensive.

The Manager of Waste Disposal explained the scale at the Windsor Material Recovery Facility is smaller than the one at the Regional Landfill however due to other scale features and a more extensive demolition process the cost is higher.

Moved By Ron McDermott

Seconded By Fred Francis

THAT the Board authorize the Chair and General Manager to enter into an agreement with Mettler Toledo Inc. for the Removal and Replacement of Truck Weigh Scales (2) at the Regional Landfill (County Rd. 18) and the Essex-Windsor Material Recovery Facility (Central Ave.) at a cost of \$231,897.81 inclusive of 1.76% HST.

**-Carried Unanimously
38-2018**

8. Waste Diversion

A) Outreach Activities 2018

The Manager of Waste Diversion discussed 3 major outreach activities that EWSWA has participated in recently.

The Annual Truck Load Sale was held on Sunday May 6, 2018 at the Public Drop Off Depot in Windsor. The event attracted over 600 residents. The top selling items were the 65 Gallon residential recycling cart with 134 units sold as well as bagged Garden Gold compost with 292 units sold. Other waste diversion items were sold as well to encourage recycling.

The Children's Water Festival was held at Heritage Village from May 29-June 1. The Manager of Waste Diversion noted that EWSWA has been a key partner since 2001. The event educates over 4,500 school aged children and adults in attendance about

water conservation and water protection through hands-on activities. She further noted that EWSWA Board member Hilda MacDonald was in attendance as well as many local councillors and media.

The EWSWA Open house held on Sunday June 10 at the Public Drop Off in Windsor was the EWSWA's 8th annual open house. The Manager of Waste Diversion explained there were over 400 families in attendance who were able to learn about the Authority's operation and strategies through plant tours and activities. Those in attendance were also able to learn how the recyclable material is processed, marketed and the challenges that surround this. Contamination was also frequently discussed.

Moved By Ken Antaya

Seconded By Hilda MacDonald

THAT the Board receive the report Outreach Activities 2018 as information

**-Carried Unanimously
39-2018**

B) Evolution of Blue Box Recycling

The Manager of Waste Diversion discussed the evolution of the blue box and noted the challenges that municipalities face. She further noted that CBC brought up these challenges in a news article that Administration deemed important to include in the Agenda Package.

The Manager of Waste Diversion explained that the blue box program began 30 years ago with newsprint and has since expanded to include plastic which has increased in shape, content and size over the years and has created processing challenges. She further explained that with China's recent legislation changes that only allow import of more pure recyclable materials it has placed further pressure on municipalities to find new markets and invest in their recycling process to obtain a more pure product. The EWSWA is currently doing this as well.

The Manager of Waste Diversion noted that EWSWA as well as other municipalities are currently working with Resource Productivity and Recovery Authority to launch a new Extended Producer Responsibility model which would require producers to be fully responsible for the cost of managing the packaging they put into the market place. Currently producers are responsible for 50% of the cost while municipalities bear the burden of the other 50%.

Moved By Fred Francis

Seconded By Chris Holt

THAT the Board receive the report Evolution of Blue Box Recycling as information.

-Carried Unanimously

40-2018

9. Any Other Items

No other items were raised for discussion.

10. By-Laws

A) 07-2018 – To Authorize the execution of an agreement between the EWSWA and Mettler Toledo Inc. for the Removal and Replacement of the Truck Weigh Scales (2) at the Regional Landfill (County Rd. 18) and the Essex-Windsor Material Recovery Facility (Central Avenue).

Moved By Rino Bortolin
Seconded By Chris Holt

THAT By-Law 07-2018, To Authorize the execution of an agreement between the EWSWA and Mettler Toledo Inc. for the Removal and Replacement of the Truck Weigh Scales (2) at the Regional Landfill (County Rd. 18) and the Essex-Windsor Material Recovery Facility (Central Avenue).

**-Carried Unanimously
41-2018**

B) 08-2018 Being a By-Law to Confirm the Proceedings of the Meeting of the Board of the Essex-Windsor Solid Waste Authority

Moved By Chris Holt
Seconded By Rino Bortolin

THAT By-Law 08-2018 Being a By-Law to Confirm the Proceedings of the Meeting of the Board of the Essex-Windsor Solid Waste Authority be adopted.

**-Carried Unanimously
42-2018**

11. Remaining Meeting Dates for 2018

The remaining 2018 EWSWA Board Meeting dates were discussed.

The Chair questioned if there would be another meeting during the summer months.

The General Manager noted he did not expect there to be an August meeting, however he felt that there would be a September meeting as there are upcoming tenders that would need to be approved by the Board.

The Chair questioned if there was an important situation that arose if it would be possible to electronically vote and then pass the motion at the next meeting.

The General Manager noted that there is a need to have face to face meetings for discussion purposes.

The Director of Council and Community Services/Clerk for the County of Essex who was in attendance at the meeting explained that electronic voting could be permitted provided it was in the EWSWA's procedural by-law. She further explained that the EWSWA has not made this amendment to their procedural by-law to date.

The General Manager made comment that this could be business for a future EWSWA Board Meeting.

12. Adjournment

Moved By Fred Francis
Seconded By Rino Bortolin
THAT the Board stand adjourned at 5:08PM.

**-Carried Unanimously
43-2018**

All of which is respectfully submitted.

**Ed Sleiman
Chair**

**Ilija Maodus
General Manager**



Essex-Windsor Solid Waste Authority Administrative Report

August 17, 2018

To: The Chair and Board of the Essex-Windsor Solid Waste Authority
From: Michelle Bishop, Manager of Finance and Administration
Meeting Date: Wednesday, September 12, 2018

Subject: January to June 2018 – Six Month Operations Financial Review

Purpose

The purpose of this report is to present a six month financial review of the operating costs and revenue comparing estimated results to the 2018 budget figures.

Discussion

The following tables present estimated operating revenue and expenses for the period January 1, 2018 to June 30, 2018 compared to budget figures.

Revenue	January to June 2018 Budget	January to June 2018 Estimate	Variance Favourable (Unfavourable)
Municipal Refuse - Tipping Fees	\$1,761,900	\$1,821,400	\$59,500
Municipal Organics - Tipping Fees	\$247,300	\$233,200	(\$14,100)
I/C/I Refuse Landfilled - Tipping Fees	\$1,733,300	\$1,960,100	\$226,800
I/C/I – Non-landfilled - Tipping Fees	\$345,600	\$423,100	\$77,500
Residential Refuse - Tipping Fees	\$315,000	\$343,400	\$28,400
Residential \$5 Minimum Fee - Tipping Fees	\$82,500	\$93,400	\$10,900
Municipal Allocation of Fixed Costs	\$3,841,100	\$3,841,100	\$0
Sale of Recyclable Goods	\$1,654,400	\$1,700,400	\$46,000
Product Stewardship Funding	\$1,282,000	\$1,295,300	\$13,300
Other Revenue	\$431,400	\$455,300	\$23,900
Total Revenue	\$11,694,500	\$12,166,700	\$472,200

Expenses	January to June 2018 Budget	January to June 2018 Estimate	Variance Favourable (Unfavourable)
Committee Expenses	\$6,200	\$2,800	\$3,400
Administration	\$740,500	\$776,700	(\$36,200)
Realty	\$10,400	\$9,000	\$1,400
Recycling	\$3,714,200	\$3,800,400	(\$86,200)
Municipal Hazardous or Special Waste	\$144,100	\$146,700	(\$2,600)
Waste Reduction	\$571,100	\$538,400	\$32,700
Advertising & Public Education	\$207,800	\$203,700	\$4,100
Regional Landfill	\$1,603,800	\$1,702,300	(\$98,500)
Transfer Station - Windsor	\$593,600	\$590,600	\$3,000
Transfer Station - Kingsville	\$339,400	\$324,200	\$15,200
Public Drop-Off Depot - Windsor	\$440,400	\$444,300	(\$3,900)
Regional Landfill Other	\$233,700	\$233,700	\$0
Regional Landfill Compensation	\$889,300	\$984,900	(\$95,600)
Regional Landfill Debenture	\$2,468,400	\$2,468,400	\$0
Total Expenditures	\$11,962,900	\$12,226,100	(\$263,200)

Budget	Budgeted Deficit	Estimated Deficit	Variance Favourable (Unfavourable)
January to June 2018	(\$268,400)	(\$59,400)	\$209,000

Landfilled Tonnes	Budgeted Tonnes	Actual Tonnes	Variance Favourable (Unfavourable)
January to June 2018	93,778	103,857	10,079

Operating Revenue

Overall, estimated January to June 2018 revenue is approximately \$472,000 more than budgeted.

Municipal Tip Fee Revenue – Refuse

Municipal tip fee revenue is \$59,500 more than budgeted. For the six month period January-June 2018 a total of 49,952 tonnes were received for disposal compared to the budget of 48,350 tonnes.

Municipal Tip Fee Revenue – Organics

Municipal organic tip fee revenue is \$14,100 less than budgeted due to lower than expected volumes delivered to the Authority's facilities.

Industrial/Commercial/Institutional Tip Fee Revenue – Landfilled Material

ICI tip fee revenue from landfilled types of material is \$226,800 more than budgeted due to higher than expected volumes. This increase includes both unbudgeted contaminated soil material from various local construction projects as well as greenhouse waste and vines.

Sale of Recyclable Goods

Revenue from the sale of recyclables is \$46,000 more than budgeted for the six month period. Tonnage is over budget by 93 tonnes (12,268 actual tonnes vs. 12,175 budgeted tonnes). The average price per tonne is also slightly higher than budgeted.

However, newsprint volumes are 800 tonnes less than expected but higher cardboard and plastic material volumes have offset that variance.

Product Stewardship Funding

The 2018 budget included an estimate of \$2,564,000 in product stewardship funding including \$2,400,000 in Stewardship Ontario Blue Box Funding. The Authority has been notified that the actual 2018 Blue Box funding to be received totals \$2,431,900. Therefore half of the additional revenue has been recognized in the period.

Operating Expenditures

Most budgeted expenditures were within their estimate for the six month period. The major exception being Regional Landfill compensation. This expenditure is higher than budgeted due to the additional waste delivered for disposal at the Regional Landfill.

Other material variances include the following:

- Administration – Payroll costs associated with the transition from the retiring Manager of Waste Diversion and the new Manager.
- Recycling - Additional expenditures due to higher than budgeted processing costs and equipment repairs during the first 6 months of 2018.
- Regional Landfill – Leachate hauling and treatment expenditures are significantly higher than budgeted due to higher than anticipated rainfall in late 2017 and the large open landfill floor due to the construction of Cell 3 South. Diesel fuel prices have also increased from \$0.95 per litre to \$1.02 per litre causing an unfavourable budget variance.

Operating Summary

The approved 2018 budget included a total budgeted deficit of (\$447,480) of which (\$268,400) was expected to be incurred in the first six months of operations with a July to December budgeted deficit of (\$179,080). The six month financial review indicates an estimated deficit of (\$59,400) for the January to June period. Therefore there is an estimated six month favourable variance of \$209,000 to the budget.

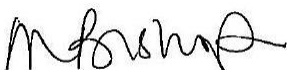
The Authority's Rate Stabilization Reserve had a balance of \$17.5M at the end of 2017. Any surplus or deficit at the end of the 2018 fiscal period will be transferred to or from this reserve.

The projection for the full 2018 fiscal year will form part of the 2019 budget document that will be presented to the Authority Board at the February 2019 meeting.

Recommendation

That this report be received for information purposes.

Submitted By



Michelle Bishop, Manager of Finance and Administration



Essex-Windsor Solid Waste Authority Administrative Report

September 5, 2018

To: The Chair and Board of the Essex-Windsor Solid Waste Authority
From: Ilija Maodus, General Manager
Meeting Date: Wednesday, September 12, 2018
Subject: Summary of Legal Accounts

1. Bondy Riley Koski LLP \$6,885.13

Regarding: Easement agreements (3) re: Landfill #2 Leachate
Forcemain Relocation
Invoice 16136
Billing Period January 2018 – July 2018
Invoice Date July 17, 2018

2. Sawatzky Balzer & Wiens LLP \$2,047.56

Regarding: Easement agreements (3) re: Landfill #2 Leachate
Forcemain Relocation
Invoice 18-450
Billing Period November 2017 – July 2018
Invoice Date July 24, 2018

Recommendation

That the Board authorize the payment of the legal accounts as summarized.

Submitted By

Ilija Maodus, General Manager



Essex-Windsor Solid Waste Authority Administrative Report

August 31, 2018

To: The Chair and Board of the Essex-Windsor Solid Waste Authority
From: Tom Marentette, Manager of Waste Disposal
Meeting Date: Wednesday, September 12, 2018
Subject: CONTRACT EXTENSION FOR THE SUPPLY OF SPECIALIZED EQUIPMENT OPERATORS AT TRANSFER STATION #2 AND THE ESSEX-WINDSOR REGIONAL LANDFILL – 1869096 ONTARIO LIMITED, OPERATING AS CANADIAN TRANSFER

Purpose

The purpose of this report is to recommend that the Board approve a two (2) year contract extension to December 31, 2020 to Canadian Transfer for the supply of specialized equipment operators at Transfer Station #2 and the Essex-Windsor Regional Landfill.

Background

The Authority owns the heavy equipment used at the Essex-Windsor Regional Landfill and at Transfer Station #2 including:

- A landfill compactor
- Bulldozer
- Excavator
- Rock truck
- Front end loader

The Authority contracts out for specialized equipment operators to operate the heavy equipment. The current contract expires on December 31, 2018.

Discussion

In October of 2015 the EWSWA issued a tender for a 2 year contract and two bids were received. 1869096 Ontario Limited, operating as Canadian Transfer submitted a price of \$51.80 per hour and Windsor Disposal Services Ltd. submitted a price of \$62.40 per hour. Accordingly, Canadian Transfer was awarded the two year contract.

The contract stipulated that the term of the contract shall commence on January 4, 2016 and end on December 31, 2018 and that the EWSWA may mandate one or more extensions of the term for any period of time up to a maximum of two (2) years upon the same terms and conditions contained in the contract including, without limitations, the prices specified therein.

Staff are recommending that the EWSWA exercise the contract extension option for a two (2) year term effective January 1, 2019 and ending on December 31, 2020. The extension will enable the Authority to take full advantage of the preferred price quotes received in 2016.

Recommendation

That the Board approve a two (2) year contract extension from January 1, 2019 to December 31, 2020 to 1869096 Ontario Limited, operating as Canadian Transfer for the supply of specialized equipment operators at Transfer Station #2 and the Essex-Windsor Regional Landfill under the same terms and conditions of the original contract.

Submitted By



Tom Marentette, Manager of Waste Disposal



Essex-Windsor Solid Waste Authority Administrative Report

August 31, 2018

To: The Chair and Board of the Essex-Windsor Solid Waste Authority
From: Tom Marentette, Manager of Waste Disposal
Meeting Date: Wednesday, September 12, 2018

Subject: Tender Award for the Cleaning and Flushing of Landfill Leachate Systems

Purpose

The purpose of this report is to advise the Board of the tender price received for the Cleaning and Flushing of Leachate Collection Systems at the Regional Landfill, Landfill #2 and Landfill #3 and to recommend that the contract be awarded to Hurricane SMS Inc.

Discussion

Under the three existing landfill Environmental Compliance Approvals, the Authority is required to clean and flush the leachate collection systems at least every 2 years. To this end, Administration called a tender to solicit prices to carry out the necessary work. The 2018 budget included an amount of \$90,000 as the total project amount.

The above noted tender was emailed to a list of contractors, posted with the Windsor Construction Association and the Lambton Area Builders Exchange and was posted on the EWSWA website as well as with www.biddingo.com and www.merx.com. The tender closed on Thursday August 30, 2018. On that date the General Manager of the Essex-Windsor Solid Waste Authority and the Manager of Finance & Administration administered the public opening of the tenders received. Only one Tender was received and is as follows:

Contractor	Price (excludes 13% HST)
Hurricane SMS Inc.	\$73,500

Even though only one submission was received it is Administration's recommendation that the tender be accepted and that the contract be awarded to Hurricane. Hurricane is affiliated with the company that did the work two years ago (Heaton Sanitation Ltd.) and further the cost of the work two years ago was \$72,000. Therefore Administration is confident that the sole price received is reasonable.

Budget Impact

The 2018 budget included an amount of \$90,000 as the total project amount.

Recommendation

That the tender price of \$73,500 excluding HST, submitted by Hurricane SMS Inc. for the Cleaning and Flushing of Leachate Collection Systems be accepted by the Authority; and, that the Board authorize the execution of an agreement between the Essex-Windsor Solid Waste Authority and Hurricane SMS Inc. to this regard.

Submitted By

Tom Marentette, P. Eng., Manager of Waste Disposal

Essex-Windsor Solid Waste Authority

By-Law Number 9-2018

Being A By-Law To Confirm The Proceedings Of The Meeting Of The Board Of The Essex-Windsor Solid Waste Authority.

Whereas by Agreement dated 18 May 1994, made between the Corporation of the County of Essex and the Corporation of the City of Windsor, the Essex-Windsor Solid Waste Authority (The Authority) was created as a joint board of management pursuant to Sections 207.5 and 209.19 of the *Municipal Act, RSO 1990, Chapter M.45* and;

Whereas Subsection 5.(3) of the Municipal Act, RSO 2001, Chapter 25, provides that the powers of a municipality shall be exercised by By-Law and;

Whereas Section 1 of the Municipal Act RSO 1990, Chapter M 46 defines a municipality as including a board, commission or other local authority exercising any power with respect to municipal affairs or purposes and;

Whereas it is deemed expedient that the proceedings of the Authority at this meeting be confirmed and adopted by By-Law

Now Therefore the members of the Authority enact as follows:

- 1) The action of the members of the Authority in respect to each recommendation contained in the Report/Reports of the Committees and each motion and resolution passed and other action taken by the members of the Authority at this meeting is hereby adopted and confirmed as if all such proceedings were expressly set out in this by-law.
- 2) The Chair and the proper officials of the Authority are hereby authorized and directed to do all things necessary to give effect to the action of the members of the Authority referred to in the preceding section hereof.
- 3) The Chair and the General Manager of the Authority are authorized and directed to execute all documents necessary in that behalf.

ED SLEIMAN
Chair

Ilija Maodus
General Manager

Read a First, Second and Third Time, Enacted and Passed This 12th Day of September, 2018.