



ESSEX-WINDSOR SOLID WASTE AUTHORITY
360 FAIRVIEW AVE. W. SUITE 211, ESSEX ON, N8M 3G4

TENDER

**FOR THE SUPPLY OF ONE (1) – USED, 2015 THRU 2020
MODEL YEAR, RUBBER TRACKED SKID STEER (70 – 100
HP) WITH UP TO A MAXIMUM OF 900 ENGINE HOURS**

ISSUE DATE: Friday, February 26, 2021

CLOSING DATE FOR RECEIPT OF BIDS: Wednesday March 24, 2021
12:00 PM (Noon) Local Time

VENDOR NAME: _____

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DOCUMENT TAKERS RESPONSIBILITY

It is the responsibility and obligation of any and all document takers to advise the Essex-Windsor Solid Waste Authority that they are in receipt of the document. The purpose of notifying the Authority of the acquisition is to ensure that in the instance of any notices, changes or addenda the document taker can be notified with due diligence. The Authority will not be responsible for errors and/or omissions as a result of neglect or disregard of this directive on the part of the document taker. Please contact the Authority office to be added to the document takers list.

CONTACT:

Teresa Policella - Executive Secretary

Phone: 519-776-6441 x 1229

Email: Tpolicella@ewswa.org

QUESTIONS ON THIS TENDER DOCUMENT

Any questions regarding the **Rubber Track Skid Steer** specifications should be directed to the Waste Disposal Manager, Tom Marentette at (519) 776-6441 ext. 1961 or by email at tommarentette@ewswa.org

INTRODUCTION

The Essex-Windsor Solid Waste Authority requires the supply of one (1) - used, 2015 thru 2020 model year, Rubber Track Skid Steer (70 – 100 HP) with up to a maximum of 900 engine hours to be used for material handling & general maintenance at the three (3) Essex-Windsor Solid Waste Authority Facilities in Essex-County.

It is the intent of these specifications to obtain a suitable Rubber Track Skid Steer in good working condition (ready for work) for material handling (pallets, sand/gravel) and general clean up in connection with maintenance operations at the various Essex-Windsor Solid Waste Authority facilities. The skid steer furnished must have a straight edge detachable bucket with hydraulic quick attach couplers. Also requested is the supply of one (1) “New” or “used” quick hydraulic detach pallet fork implement, with 5500lb capacity.

Vendors are invited to submit one bid or multiple bids for a Rubber Track Skid Steer to be considered for purchase. The “Used” Skid Steer must have a model year ranging from 2015 to 2020 with up to a maximum of 900 engine hours. The vendor must indicate “Yes” or “No” responses in area provided in the specification pages found later in the tender document. Any part of the specification where the vendor indicates “No” to the supply of the requested item must be accompanied with a note of explanation as to the supplied alternative, if any.

Prices must be F.O.B. the Essex-Windsor Regional Landfill Facility located at 7700 County Road 18 in the Town of Essex and include all freight, delivery charges and dealer

preparation. The vendor will be responsible for all transportation of equipment to and from the site up until the unit has passed the Authority's delivery inspection.

The Authority reserves the right to reject any and all price quotes and to waive formalities as the interests of the Authority may require without stating reasons therefore and the lowest or any price quote will not necessarily be accepted.

INFORMATION FOR BIDDERS

1. CLOSING DATE

Bids clearly identified will be received for the supply of one (1) – Used, 2015 thru 2020 model year, Rubber Track Skid Steer (70 – 100 HP) with up to a maximum of 900 engine hours.

Bids must be e-mailed per the information below by:

12:00 PM (Noon), Local Time on Wednesday, March 24, 2021:

Teresa Policella, Executive Secretary
tpolicella@ewswa.org

Bids received after the official closing time and date specified above will not be considered!

HAVE YOU INCLUDED?

- I. Expected delivery date,
- II. The duration of the warranty,
- III. Your bid pricing figures,
- IV. The contact person/signature page

2. TERM OF SERVICE CONTRACT

There is no Service Contract required for this unit. For the purposes of this tender, the term "Bid" and "Contract" may be used interchangeably.

3. TRAINING

The Vendor will be required to train the Authority's operators in general operation and maintenance of the equipment as required.

4. PUBLIC OPENING – NO PUBLIC OPENING

Due to COVID-19, there will be no public tender opening. Bids will be opened at 12:05 PM on Wednesday, March 24, 2021.

5. WITHDRAWAL OR QUALIFYING OF BIDS

A Bidder who has already submitted a bid may submit a further Bid at any time up to the official closing time.

6. BIDS

The complete written contract documents and specifications should be submitted as the Bid for a single unit. For multiple bids, the Vendor should only submit the complete written contract documents and specifications with the first bid and must submit only the Equipment Bid Sheet and specification sheets for all additional Skid Steer bids.

7. QUALIFICATION OF BIDDERS

All Bidders may be required to demonstrate to the satisfaction of the Authority that they have adequate financial resources, experienced personnel, and expertise to perform the services required by the specifications, and must furnish such information and/or proof of these qualifications upon request. No contract will be awarded to any Bidder who, as determined by the Authority, is not qualified to perform the necessary service due to any unsatisfactory record, or inadequate experience, or who lacks the necessary capital, organization, and equipment to conduct and complete the service in strict accordance with the specifications.

8. BID PRICES

The prices quoted in this tender document must include the furnishing of the equipment and provision of all labour and transportation services necessary to deliver the Rubber Tracked Skid Steer as per the specifications to the Regional Landfill.

9. SOLE INTEREST

No person, firm, or corporation other than the Bidder shall have any interest in the bid or in the proposed contract for which the bid is made and to which it relates.

10. OMISSIONS, DISCREPANCIES AND INTERPRETATIONS

Should a bidder find omissions or discrepancies in any of the bid documents or should there be doubt as to the meaning or any part of such documents, they should notify the Authority, preferably in writing.

If the Authority considers that a correction, explanation or interpretation is necessary or desirable, they will issue an addendum to all who have taken out bid documents. No oral explanation or interpretation will modify any of the requirements or provisions of the bid documents.

Neither party to the contract shall take advantage of any apparent error or omission in the Contract Documents, but the Authority will be permitted to make such corrections and interpretations as may be necessary for fulfillment of the intent of the Contract Documents. Any work or material not included herein but which may be fairly implied as included in this Contract, of which the Authority must judge, will be done or furnished by the Vendor as if such work or materials had been included.

11. ACCEPTANCE OR REJECTION OF BIDS

The Authority will not be responsible for any liabilities, costs, expenses, loss or damage incurred, sustained or suffered by a Tenderer prior or subsequent to or by reason of any delay in the acceptance of a tender save as provided in the Contract

Bids are subject to a formal contract being prepared and executed. The Authority reserves the right to accept or reject any or all tenders and to waive formalities as the interests of the Authority may require without stating reasons therefore and the lowest or any tender will not necessarily be accepted.

The Authority will have 60 days to accept the tender and a further 30 days to execute the contract.

12. BID DEPOSIT – NOT REQUIRED

A bid deposit **is not required** for this tender.

13. BIDDER'S EXPERIENCE

In order to aid the Authority in determining the ability of each Bidder, the Bidder must complete Statement "A", Bidder's Experience as required which is bound herein, stating the Bidder's experience in similar work which it has successfully completed.

14. TAXES

All prices contained in the bid will include all taxes where applicable.

15. POWER OF THE AUTHORITY

The General Manager of the Authority and the Manager of Waste Disposal of the Authority, or their designates, are required to see that provisions of the Specifications are faithfully adhered to.

16. LABOUR AND EQUIPMENT

The Vendor will furnish only skilled labour and all equipment that is or becomes necessary to carry out the operations in accordance with the provisions of the Contract.

The Vendor must provide experienced and qualified personnel to supervise the operations at all times.

17. CONTRACT AMOUNT

The total Contract price must not be exceeded under any circumstances without the PRIOR written approval of the Authority.

18. DELIVERY DATE

The Vendor must include the expected equipment delivery date to the Authority.

19. AWARD OF TENDER

The Vendor must note that the award of this Tender is subject to the approval by the Board of the Essex-Windsor Solid Waste Authority on Wednesday, April 14, 2021. The Award of Tender will not be issued prior to this meeting.

EQUIPMENT BID SHEET

A. RUBBER TRACKED SKID STEER

Must be a used, 2015 thru 2020 model, Rubber Tracked Skid Steer (70 – 100 HP) with up to a Maximum of 900 engine hours available at time of vendor call.

Expected Delivery Date (See item. 19)	
Description of Manufacturer's or Bidder's "New or Used" machine warranty (hours)	
Cost to purchase	\$
Air Tax	\$
Dealer Prep. & Freight	\$
Pallet Forks New <input type="checkbox"/> Used <input type="checkbox"/> (check one)	\$
H.S.T	\$
Total Cost to EWSWA for 1 Unit	\$

THE AUTHORITY RESERVES THE RIGHT TO REJECT ANY AND ALL PRICE QUOTES AND TO WAIVE FORMALITIES AS THE INTERESTS OF THE AUTHORITY MAY REQUIRE WITHOUT STATING REASONS THEREFORE AND THE LOWEST OR ANY PRICE QUOTE WILL NOT NECESSARILY BE ACCEPTED.

SPECIFICATIONS

Any part of this specification, where vendor indicates “NO” to the supply of a requested item - must be accompanied with a note of explanation as to the supplied alternative if any. This will serve as information in the tender evaluation process by the Authority.

SKID STEER SPECIFICATIONS	Vendor Response Check the box	
	YES	NO
Must be a Rubber Tracked Skid Steer (70 – 100 HP). The unit must be designed for all types of heavy material handling, complete with a straight edge hydraulic quick detachable bucket. Make: _____ Model: _____ Year: _____ Operating Weight: _____ lbs		
Must be a water cooled, four (4) stroke diesel with minimum net rated horsepower of 70 – 100. Supplied is _____		
Must have a minimum of four (4) cylinders Supplied is _____		
Battery with a minimum of 900 CCA.		
Access to engine should be open from both sides.		
Cyclonic style air intake pre-cleaner.		
A water separator fuel filter must be installed.		
The cab must be R.O.P.S/F.O.P.S rated. The cab must be a fully enclosed weatherproof, insulated structure conforming to S.A.E. (ISO 3471) (ISO 3449).		
The cab should have a factory installed air conditioning (A/C) system, designed to use C.F.C. free refrigerant.		

SKID STEER SPECIFICATIONS	Vendor Response Check the box	
	YES	NO
Must be equipped with a wiper and washer on the front window and a wiper on the rear window.		
Interior rear view mirror(s) must be installed.		
Must be equipped with an audible backup alarm.		
Equipped with a cab mounted strobe safety beacon with no roof penetrations.		
Four (4) sets of keys must be supplied.		
Must have the following gauges at a minimum;		
Engine coolant temperature gauge		
Hydraulic oil temperature gauge		
Fuel level gauge		
Engine air restriction		
Low alternator voltage		
Engine oil pressure		
Hydraulic filter restriction		
Transmission fluid temperature		
Hour meter		
1 “New” or “used” Quick hydraulic detach pallet forks, 5500lb Capacity.		

UTILITY SKID STEER SPECIFICATIONS	Vendor Response Check the box	
	YES	NO
<i>Service & Parts Manuals</i>		
Must have one operator's service manual.		
Must have one parts and one service manual.		

PARTS AND WARRANTY

Parts Available From:

NAME: _____
 ADDRESS _____
 PHONE #: _____

Warranty & Service Work Performed At:

NAME: _____
 ADDRESS _____
 PHONE #: _____

DELIVERY

The Rubber Tired Skid Steer (70 – 100 HP) is to be drop shipped, to the Essex-Windsor Solid Waste Authority, Regional Landfill located at 7700 County Road 18 in the Town of Essex.

NOTE:

A suitable amount (as determined by the Authority) of the total invoice will be withheld if all requirements are not met or if there are any shortages at the time of delivery.

STATEMENT “A” – BIDDER’S EXPERIENCE

CUSTOMER	DATES	TYPE OF EQUIPMENT SUPPLIED

COMPANY INFORMATION

Company Name: _____

Address: _____

Street P.O. Box

City Province Postal Code

Phone # _____

Web Site: _____

CONTACT PERSON/ SIGNATURE PAGE

Name:

Title:

Address:

(Same as above) Street

P.O. Box

City

Province

Postal Code

Phone #.

Mobile Phone #:

Email Address:

Signature of Signing Officer

Date:

THE AUTHORITY RESERVES THE RIGHT TO REJECT ANY AND ALL PRICE QUOTES AND TO WAIVE FORMALITIES AS THE INTERESTS OF THE AUTHORITY MAY REQUIRE WITHOUT STATING REASONS THEREFORE AND THE LOWEST OR ANY PRICE QUOTE WILL NOT NECESSARILY BE ACCEPTED.