



Labourer – Material Recovery Facility

Department: Waste Diversion

Location: Windsor, ON

Position type: Full Time

Posting #: SWA-10-22

(40 hrs./week)

Opening Date: July 19, 2022

Closing date: July 27, 2022

Who We Are:

The Essex-Windsor Solid Waste Authority (EWSWA) is the governmental agency charged with the responsibility of providing an economical and environmentally conscious integrated solid waste management system for the County of Essex and the City of Windsor. The mission of the EWSWA is to provide programs to manage the solid, non-hazardous waste generated in the County of Essex and the City of Windsor in an environmentally sound manner through processes which include, but are not necessarily limited to reduction, reuse, recycling, composting, and landfilling.

In A Nutshell:

Reporting to the Supervisor of Waste Diversion, the Labourer – Material Recovery Facility – Windsor performs general labour tasks as required.

Day in the Life:

- On the work site, sort incoming materials to various streams (e.g. organic yardwaste, electronics, rail ties).
- Direct traffic, inspect incoming loads and send traffic to designated areas on the worksite as needed.
- Operate heavy machinery such as large front-end loader, smaller articulated loader and forklift.
- Perform on-site snow removal and winter control.

**Essex-Windsor Solid Waste Authority
Labourer – Material Recovery Facility
SWA-10-22**

- Maintain yard waste pad and Material Recovery Facilities in a tidy manner by “pushing up” yard waste and recyclables.
- Lift and place plastic bags of pre-packaged compost and place in customer’s vehicle and collect payment for sale of such compost.
- Using the smaller articulated loader, load trucks and trailers with larger quantities of compost and collect payment for sale of compost.
- Conduct on-site litter patrols and litter clean-up.
- Enforce Authority policies and procedures related to yard waste and electronics and report violations to Manager and/or Supervisor.
- Perform lubrication, refueling, preventative maintenance and circle checks of equipment.
- Sort and inventory liquor/beer deposit containers from blue box materials collected at curbside and take to The Beer Store for redemption.
- Housekeeping of EWSWA storage areas and facilities.
- Support EWSWA programs- e.g., deliveries, flag list, special events, audits, shipments, events.
- Other duties/tasks as assigned.

What We Are Looking For:

- Must have an Ontario Secondary Graduation Diploma.
- Must have a minimum of 6 months heavy equipment operating experience in a manufacturing/processing environment in confined spaces.
- Must be able to successfully obtain heavy equipment certifications for front-end loader and forklift equipment.
- Must possess and maintain a valid Class “G” Ontario driver’s license and have access to a personal vehicle for work related purposes (travel within Windsor and/or the County of Essex may be required).
- Must provide a Ministry of Transportation Driver Abstract (Uncertified).
- Must provide Police Information Check (PIC) document.

**Essex-Windsor Solid Waste Authority
Labourer – Material Recovery Facility
SWA-10-22**

- Must be in good physical condition/able to work outdoors in all types of inclement weather conditions and be able to lift up to 40lbs.
- Must possess good mechanical abilities.

Hours of Work:

The hours of work for the period April 1 to November 30 shall be five (5) eight and one half (8.5) hour days, Monday through Saturday between the hours of 7:00 a.m. to 6:00 p.m. at the straight-time hourly rate for the position with a one-half (1/2) hour unpaid lunch for a total of forty-two and one-half (42.5) hours per week.

The hours of work for the period December 1 to March 31 shall be five (5) seven (7) hour days between the hours of 7:30 a.m. to 5:00 p.m., Monday through Saturday at the straight-time hourly rate for the position with a one-half (1/2) hour unpaid lunch for a total of thirty-five (35) hours per week.

What We Are Offering:

A competitive starting rate of \$28.35/hr. is just the beginning. The benefit package is second to none and the defined benefit plan of Ontario Municipal Employees Retirement System (OMERS) is a pension system sought by many.

Application Process:

Qualified applicants are invited to apply online at the [Career Opportunities](#) section of our website at www.countyofessex.ca by the posting deadline. Due to the volume of applicants, only selected applicants will be contacted.

The County of Essex, embraces diversity and inclusion in our workforce and workplace. We are committed to building inclusive teams and an equitable environment for people to be themselves. We encourage applications from all qualified candidates and will accommodate needs under human rights legislation throughout all stages of the recruitment and selection process. Please let us know of any accommodations through

**Essex-Windsor Solid Waste Authority
Labourer – Material Recovery Facility
SWA-10-22**

hr@countyofessex.ca. Information received relating to accommodation will be addressed confidentially. This information can be made available in alternate formats upon request.

Personal information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of this employment opportunity only.