

## Schedule F

### Conflict of Interest Declaration Form

The undersigned, on behalf of the organization named below, hereby represents and warrants that diligent inquiry has been made within the organization and of persons involved or to be involved in preparing a Proposal to determine whether a Conflict of Interest exists as set out in the following paragraphs:

- a) No Unfair Advantage. There is no situation in relation to the RFQ process, where the Proponent has or may have an unfair advantage or has engaged in conduct directly or indirectly, that gives or may appear to give it an unfair advantage over other bidders. Circumstances which may result in an unfair advantage include, but are not limited to:
- listing, working with or in any way directly or indirectly consulting with anyone employed or engaged by the Corporation of the County of Essex, the Corporation of the City of Windsor, and/or the Essex-Windsor Solid Waste Authority (the "**Authority**") in the preparation of the Proposal;
  - being in possession of, or having access to confidential information of the Authority that is: (a) relevant to the preparation of its Proposal; (b) not likely to be available to other Proponents; or
  - communicating with any person with a view to influencing preferred treatment in the RFQ process; or
  - engaging in any other conduct that compromises or could be seen to compromise the integrity of the RFQ process.
- b) No Conflicting Corporate or Personal Interests. Should the Proponent be awarded the Contract, in relation to the performance of its contractual obligations with the Authority, the Proponent's other commitments, relationships or financial interests will not give rise to a conflict of corporate or personal interests. Circumstances which may result in a conflict of personal or corporate interests include, but are not limited to, any circumstance that:

- could or could be seen to exercise an improper influence over the objective, unbiased and impartial exercise of the Proponent's or a decision-maker's independent judgement; or
- could or could be seen to compromise, impair or be incompatible with the effective performance of the Proponent's contractual obligations.

### **NO CONFLICT OF INTEREST**

- The Proponent declares that there is NO actual, apparent or potential Conflict of Interest relating to the preparation of its response, and the Proponent does NOT foresee an actual, apparent or potential Conflict of Interest in performing the contractual obligations contemplated in the RFQ.

### **POTENTIAL, APPARENT OR ACTUAL CONFLICT OF INTEREST**

- The Proponent declares that there MAY be an actual, apparent or potential Conflict of Interest relating to the preparation of its response, and/or the Proponent foresees the potential of an actual, apparent or potential Conflict of Interest in performing the contractual obligations contemplated in the RFQ.

Below are the details of the circumstances giving rise to the apparent or potential Conflict of Interest:

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The Proponent hereby seeks clarification from the Authority on whether the Authority believes the above circumstances constitutes a Conflict of Interest and if so, whether there are any measures that may be implemented to manage the conflict that will allow the Proponent to participate in the RFQ process.

I hereby acknowledge, on behalf of the Proponent, that the Authority may, upon discovering a potential, actual, or apparent Conflict of Interest at any time during the RFQ process, or during the term of any Contract resulting from the RFQ process, in its sole and absolute discretion without any liability whatsoever to the Proponent, require the Proponent to take steps to resolve

or otherwise deal with a Conflict of Interest as a condition of eligibility to participate in this RFQ process or to provides Services under a Contract; reject the Proponent's Proposal; or terminate the Contract for default.

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Signature of Proponent  
Representative

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Name of Proponent  
Representative

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Title of Proponent Representative

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Date

I have the authority to bind the  
Proponent.